

Admissions Policy

Eckerd Connects | Academy (ECA) implements a fair and equitable admissions process for all eligible students. As a closed enrollment institution, ECA only enrolls students who are co-enrolled in programs offered by Eckerd Connects, the parent company. This policy outlines the criteria and procedures for student admissions, ensuring that all eligible students can achieve their educational goals.

Definitions

- **Referral Source:** A person or agency that researches and/or recommends potential programs on behalf of the youth, youth's family, or legal guardian.
- **Inquiry:** An email, phone message, or call requesting information to which the Organization will respond. The inquiry can come from a referral source or a parent and includes visits or tours of the program.
- **Referral:** A youth will be considered a referral if an evaluation or complete admission application is received for review.

Eligibility

- Students must be co-enrolled in an existing Eckerd Connects program to be eligible for enrollment at ECA.
- ECA does not admit students outside of the Eckerd Connects System of Care.

Non-Discrimination

ECA admits students without regard to race, color, religion, gender, age, national origin, or physical disability.

Educational Assessment

- Upon referral, ECA obtains a records release from the student (or parent/legal guardian) and conducts a transcript review, including intake assessment scores, to determine eligibility and appropriate placement.
- Each student's educational background is reviewed to ensure appropriate placement within the high school diploma program.

Individual Education Plan (IEP)

ECA accommodates students with special education needs by developing and implementing Individualized Education Plans (IEPs) as required by the Individuals with Disabilities Education Act (IDEA).

Admissions Process

Referral and Records Release:

- As part of the referral process, ECA obtains the necessary educational records using a records release form submitted to Eckerd Connects (the parent company).

- ECA reviews the records and determines the student's eligibility for placement at ECA.
- All applicants must provide a valid Social Security card and another form of identification that lists their full name and birthdate. Acceptable forms of ID include:
 - Birth certificate, with place of birth and documentation registration number; or
 - Driver's license/state identification card; or
 - U.S. passport with date of issuance and document registration number; or
 - Department of Homeland Security (DHS) documents including Document I-55 Permanent Resident Card/Form I-94 Arrival/Departure Record; or
 - Other official forms or documents from other government agencies that identify the applicant's name and date of birth, such as school records, welfare documents, military records, and employment records.
 - Birth certificate, with place of birth and documentation registration number; or
 - Driver's license/state identification card; or
 - U.S. passport with date of issuance and document registration number; or
 - Department of Homeland Security (DHS) documents including Document I-55 Permanent Resident Card/Form I-94 Arrival/Departure Record; or
 - Other official forms or documents from other government agencies that identify the applicant's name and date of birth, such as school records, welfare documents, military records, and employment records.

[Transcript Review and Class Placement:](#)

A transcript review and initial assessment are conducted within the first ten days of admission to determine appropriate class placement and to create an individualized student schedule.